

## **TECHNOLOGY USE POLICY**

Use of technology is essential to the curriculum and learning at Gary Middle College. Students will participate in a variety of lessons and activities using computers, printers, scanners, and other digital equipment. Students will receive training to use technology at school and home. Students are expected to follow and agree to the "Acceptable Use Policy" signed by all students and parents upon acceptance of enrollment. Appropriate use of technology is outlined below.

## **ACCEPTABLE USE POLICY -**

Regardless of the circumstance, each student is expected to be responsible and honest, use common sense, and practice proper etiquette at all times. In order to comply, the following rules are in effect:

- a. It is a federal crime to unlawfully copy software; any student attempting to copy the school's software and/or multi-media materials will be referred to the school's administration and law enforcement for disciplinary consequences according to the student handbook for vandalism.
- b. Tampering with or vandalizing any part of the hardware or software will result in disciplinary consequences according to the student handbook for vandalism. Using any commands on the computer that could alter the operations of any part of the computer system, including the default settings, will result in disciplinary consequences according to the student handbook for vandalism.
- c. The downloading of programs from any source is strictly prohibited. Failure to comply will be treated as vandalism.
- d. Use of computers outside of class period and after school is at the discretion of the teacher. No student is to use computers without an authorized faculty or staff member or parent (at home) present. Failure to comply will be treated as vandalism.
- e. Students are not allowed to take computers out of the school without teacher approval. Failure to comply will be treated as theft.

## **CONSEQUENCES FOR MISUSE -**

1. First Offense: Changing computer configuration, deliberately accessing another student's account, deliberately harming any of the equipment, or surfing the web without an educational assignment will result in the parent being called and student losing all computer privileges for a specified period of time outside of the usage necessary for the basic curriculum.
2. Repeat offenders and/or students who deliberately access pornographic materials from the Internet will lose all computer privileges and will be processed through expulsion procedures. Student will be immediately suspended out of school for any such infraction.